

**Dr. Bhim Rao Ambedkar Engineering College
of Information Technology
Banda**

TENDER NOTICE No : BRAECIT-3/2015 -01

Tender Documents

FOR

Supply of the Books for Central Library

AT



**Dr. Bhim Rao Ambedkar Engineering College
of Information Technology
Atarra, Banda -210201**

**Dr. Bhim Rao Ambedkar Engineering College
of Information Technology
Banda – 210201**

Tender	Supply of the Books for Central Library
Name of the firm with Full Address and Contact Numbers	
Cost of Tender Document	Rs. 1050/- (Non-Refundable with VAT)
Date of Commencement of Sale	22 June 2015 (Monday) (Tender document may also be downloaded at www.bietjhs.ac.in)
Last date of Sale of Tender Documents	04 July 2015 (Saturday)
Last Date of Submission of Tender Documents	06 July 2015 upto 12.00 Noon (Monday)
Opening of Tender Documents: Date, Time and Place	06 July 2015 at 12.30 PM (Monday) Conference Hall, Administrative Block, Bundelkhand Institute of Engineering and Technology (BIET), Jhansi -284128. Bidder/Authorized Representative of Bidders may attend the bid opening proceedings on above mentioned date.
Earnest Money Deposit (EMD)	As per the schedule/package given in the tender document
Bid Shall Contain	<ol style="list-style-type: none"> 1. All documents in support of Terms & Conditions and Eligibility criteria. 2. Bidders Proforma 3. Cost of Tender by way of Demand Draft only. 4. EMD by way of Demand Draft only.

Tender Issued By¹ :

Signature and Seal of Bidder

¹ The Tender Document may also be downloaded from web site <http://bietjhs.ac.in>

Dr. Bhim Rao Ambedkar Engineering College
of Information Technology
Banda – 210201

A. General Information to Bidders :

- [a] Dr. B R Ambedkar Engineering College of Information Technology, Banda was established in the year 2010 by Government of Uttar Pradesh. The college currently offers four year B.Tech program in three disciplines, namely, Mechanical Engineering, Electrical Engineering and Information Technology with intake of Sixty (60) each.
- [b] The classes of BRAECIT, Banda are presently being run at Bundelkhand Institute of Engineering and Technology, Jhansi campus. The construction work of the building of BRAECIT, Banda including Academic Blocks, Workshop, Hostels and Residences has been completed now. The college will be operational in its own campus from July 2015.
- [c] The new campus of BRAECIT, Banda is situated on Banda-Chitrakoot Road, approx 25 Km from Banda and 04 Km from town Atarra.
- [d] **Tenders are being invited from reputed book suppliers/distributors for supply of Books in the Central Library of the College.**
- [e] The syllabus and curriculum prepared by the Uttar Pradesh Technical University, Lucknow (www.uptu.ac.in) is applicable at the college. Initially, we plan to purchase the books as outlined in the syllabus of UPTU for B.Tech in CS/IT, Mechanical and Electrical Engg prescribed as Text and Reference books. In addition, we also plan to procure the books containing advance material in science/technology and engineering needed for project work and research for senior students and faculty members.
- [f] As per trend observed in the past, majority of science/technology and engineering books are published by reputed publishers such as Pearson, Mc-Graw Hill/TMH, Prentice Hall, Wiley, New Age along with few others, such as, Springer, Mc Millan, Oxford/Cambridge University press, Thomson etc. A successful bidder may be required to supply the books published by other national or international publishers.

B. Terms and Conditions for Supply of Books at Central Library of BRAECIT, Banda

- [a] Cost of Tender Rs 1050=00 (including VAT) should be submitted in the form of Demand Draft only drawn in the favour of **Director, Dr. B R Ambedkar Engineering College of Information Technology** payable at **Jhansi**.
- [b] Earnest Money amounting to Rs 20000=00 (Rs Twenty Thousand only) should be submitted in the form of Demand Draft only drawn in the favour of **Director, Dr. B R Ambedkar Engineering College of Information Technology** payable at **Jhansi**.
- [c] Bidder must have supplied the books to at least 05 institutions (Engineering Colleges or Universities) in the last three years.
- [d] The Bidder must be a member of Good Offices Committee or Federation of Publishers and Booksellers Association in India.
- [e] The BRAECIT, Banda will place an order with the bidder who offer maximum discounts (on MRP/Listed price) Indian Books (Printed in India) and Foreign Books (Printed outside India).
- [f] EMD of a successful bidder will be kept as a security which will be released only when all ordered books are received in the library.
- [g] A bidder must have a turn over of atleast 30 Lacs per year in the last 03 consecutive years.

C. Submission of the Bid :

1. Sealed and separate tenders in two parts i.e. **Tender Bid-I** and **Tender Bid-II** are invited for **supply of books in the Central Library at BRAECIT, Banda** along with earnest money amounting to the value mentioned above in the tender document in form of demand draft only. Both envelopes should be kept in one big envelope. The tenders should reach to undersigned latest by **06 July 2015** at **12.00 Noon**.
2. Tenders should be submitted either in person or by post in sealed envelopes on which the name of tender, item quoted; tender number and date along with name and address of the firm will be written.
3. **TENDER BID-I** (Technical) shall contain (i) Tender cost (non refundable) (ii) Earnest Money (iii) Proof of PAN/TIN registration document (v) Major supplies executed in recent past (vi) Proof of being a member of Good Offices Committee or Federation of Publishers and Booksellers Association in India.
4. **TENDER BID-II** (Financial) shall contain rate schedule only. The rates must be quoted in both figures and words. Any overwriting and/or cutting must be duly attested failing which tenders are likely to be rejected.

5. **Tender Cost of Rs. 1050=00 (with VAT) and Earnest money** amounting to the **Rs 20000=00 (Rs Twenty Thousand Only)** in the form of separate Demand Drafts drawn in favour of Director, Dr. B R Ambedkar Engineering College of Information Technology payable at Jhansi, should also submitted with the tender.
6. Envelopes containing **“TENDER BID-I” and “TENDER BID-II”** should be sealed in two separate envelopes by writing **“TENDER BID-I” and “TENDER BID-II”** appropriately.
7. Earnest money and Cost of Tender in the form of Bank Drafts must be placed in a separate sealed envelope by writing **“Earnest Money”** on top of the envelope.
8. All the envelopes as above must be kept and sealed in a big envelop. The name of items quoted, enquiry/tender no and the opening date should invariably be mentioned on the top of big envelope.
9. Sealed tenders should be sent to Director, BRACEIT, Banda at Bndelkhand Institute of Engineering and Technology (BIET) Campus, Kanpur Road, Jhansi -284128 latest by **06 July 2015 at 12.00 Noon**. The sealed tenders may be dropped in the box kept at Store and Purchase section at BIET, Jhansi campus.

C. Terms and Conditions for Submission of Tenders

1. Sealed quotations/tenders should be sent to Director, BRACEIT, Bndelkhand Institute of Engineering and Technology (BIET) Campus, Kanpur Road, Jhansi -284128.
2. Our enquiry/tender no and the opening date should invariably mentioned on the top of envelope alongwith name of user department. Earnest money and cost of tender must be placed in a separate sealed envelope by writing “Earnest Money” on top of the envelope.
3. Firms will have to attach the list of customers to whom they have supplied similar items in previous year along with performance reports. Total turnover of the firm must be atleast 30 Lacs per year in the last 03 consecutive years. A certificate to these effects should be issued from the sales tax department.
4. The descriptive and illustrative literature of the quoted item in original must accompany with the tender.
5. Tenders received after the closing date and stipulated time shall not be considered and the institute shall not be responsible for any postal delay.
6. Tender should be valid atleast for a period of 04 months. (04 Months from opening date of tender).

7. The rates must be quoted in both figures and words. Any overwriting and/or cutting must be duly attested, failing with quotations/tenders are likely to be rejected.
8. Our terms of payments are strictly after receipt of material and check at our institute regarding the quality and working experience.
9. The rates should be quoted for store, Dr Bhim Rao Ambedkar Engineering College of Information Technology, Atarra, Banda-210201 inclusive of all taxes/excise duty/fright/package/forwarding expenses/insurance etc.
10. Firm shall be solely responsible for defective supplies and losses caused to college on account of defective supply.
11. Quotation/ Tender brought personally should be dropped into into tender box.
12. Suppliers must be registered with sales tax department and they should state registration no.
13. Quantity of items may increase or decrease or may be cancelled upto any extent.
14. No sales tax form "C" or "D" etc for concessional rate shall be provided by the institute.
15. All tender must be accompanied by Bid security as mentioned in the tender document in the form of demand draft / Bankers Cheque drawn in favour of Director, Dr B R Ambedkar Engineering College of Information Technology payable at Jhansi.
16. Quotations deviating from above terms and conditions shall be rejected straight way without assigning any reason thereof.
17. Security bid will be forfeited if the equipment's are not supplied in given time.
18. If required, the firms have to supply the sample of the items.
19. If certain equipment/material needs to be checked/tested at site of the firm, all expenditure (including TA/DA) of our expert members shall be borned by the firm concerned.
20. Penalty : The firm, which is not able to supply the equipment's/materials mentioned in purchase order by the due date , shal be liable to pay a penalty equal to 0.10 % of the value of purchase order per day. However this can be waived of by the Director under special circumstances.
21. Ninenty percent of contract price shall be paid to the supplier within 30 days after the delivery / commissioning / testing and completion of the work. The remaining 10% of contract price shall be paid to the supplier within 30 days after the date of acceptance certificate issued by purchaser representative for the satisfactory working.
22. Director has every right to extend the due date if so required but all the quotations/tenders will be opened together.
23. Deduction of TDS as per Govt Rules.
24. The College may reject any or all quotations/tenders without assigning any reasons.

25. The firm must provide original Guarantee/Warrantee card as issued by the manufacturer, as the case may be.
26. All tender must be accompanied by EMD and Cost of Tender as mentioned in the tender document in the form of demand draft / Bankers Cheque drawn in favour of Director, Dr B R Ambedkar Engineering College of Information Technology payable at Jhansi.
27. Quotations deviating from the terms and conditions shall be rejected straight way without assigning any reason thereof.
28. Director, BRAECIT, Banda has every right to extend the due date, if so required, but all the quotations/tenders will be opened together.
29. The BRAECIT, Banda may reject any or all quotations/tenders without assigning any reasons.

For BRAECIT, Banda

**Dr. Bhim Rao Ambedkar Engineering College
of Information Technology
Banda – 210201**

TENDER BID-I

Tender	Supply of the Books for Central Library
Name of the firm with Full Address and Contact Numbers	
FOR	Dr B R Ambedkar Engineering College of Information Technology, Banda. (Located on Banda-Chitrakoot Road, approx 20 Km from Banda and 04 Km from town Atarra)
Cost of Tender Document	DD No : Amount : Bank : Date : (DD must be drawn in favour of Director, Dr. B R Ambedkar Engineering College of Information Technology payable at Jhansi).
Earnest Money Deposit (EMD)	DD No : Amount : Bank : Date (DD must be drawn in favour of Director, Dr. B R Ambedkar Engineering College of Information Technology payable at Jhansi).
PAN/TIN/TAN No	Attach Proof
Membership of Good Offices Committee or Federation of Publishers and Booksellers Association in India	Attach Proof
Turn Over in the last THREE Financial Years (in Rs)	Attach Proof
Details of Similar Work Executed during last THREE years	Attach Proof

Signature and Seal of Bidder

TENDER BID-II

PART-A :

Item	Discount offered on MRP/ Listed price as per catalogue (in %)
Indian Books (Printed in India)	<p style="text-align: right;">_____ % (in Number)</p> <p style="text-align: right;">_____ % (in Words)</p>

PART-B :

Item	Discount offered on MRP/ Listed price as per catalogue (in %)
Foreign Books (Printed in Foreign)	<p style="text-align: right;">_____ % (in Number)</p> <p style="text-align: right;">_____ % (in Words)</p>

Signature and Seal of Bidder

